

Attendance Success Plan

Child's Name: _____

Class/Area: _____

POSSIBLE STRATEGIES TO REACH MY CHILD'S ATTENDANCE GOALS AND HELP MY CHILD GAIN THE SKILLS TO DO WELL IN SCHOOL AND TO READ BY 3RD GRADE.

- Keep an attendance chart at home to track class days/visit days.
- Make sure my child is in bed by _____ p.m. and the alarm clock is set for ____ a.m.
- Find a relative, friend or neighbor who can take my child to or from school if I can't.
- Set up medical and dental appointments for weekdays after school or outside of visit times.
- Use sound judgment about mild medical complaints:
 - If my child complains of a stomachache or headache, and medical concerns have been ruled out, I will send him/her to school or keep our scheduled visit.
 - If my child has a cold but no fever (less than 100 degrees), I will send him/her to school or keep my scheduled visit. If I don't have a thermometer, I'll let someone know I need help getting one.

To improve _____'s attendance, I commit to the following:

1. _____
2. _____

To improve _____'s attendance, the program commits to:

1. _____
2. _____

We will review this plan if attendance becomes a concern during the year.

Parent Signature: _____ Date: _____

Staff Signature: _____ Date: _____



To learn more, please visit www.attendanceworks.org

Adapted with permission from the DeVos Family Foundation, and from materials created by [Early Works](http://www.childinst.org/our-initiatives/early-works) at Earl Boyles Elementary School in Portland, Oregon.
(<http://www.childinst.org/our-initiatives/early-works>)